



Boston Neighborhood Network  
8 Park Plaza, Suite 2240  
Boston, MA 02116  
Phone (617) 720-2113  
Fax (617) 720-3781

## BNN-TV INTERNSHIP DESCRIPTION

All BNN Internships are unpaid

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**Job Title:** Documentary Production Intern

**Dept.:** Mobile Production Van

**Supervised by:** Van Manager

**Hours per week:** P/T 10 – 20 hrs/wk

**Job grade level:** Intern, Unpaid

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**Job Description Summary:** Assist in the production of series of short shows describing interesting and historic buildings in Boston's neighborhoods.

**Principal Responsibilities:**

- Operate camera, audio and lighting equipment during field shoots.
- Scan historic photographs and take pictures of other historic items
- Edit programs
- Other duties as assigned

**General Job Requirements:** Good all-around location video production skills, including camera, audio, lighting and post-production. Good at architectural and interview photography. Proficiency with Final Cut Pro required, familiarity with Photoshop very desirable.

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**Qualification Requirements:**

**Education and/or Experience:** Solid video production skills.

**Language Skills:** English.

**Technical Skills:** Proficiency with Final Cut Pro required, familiarity with Photoshop very desirable.

**Physical Demands:** Some heavy lifting may be required. Ability to drive and access to a car very desirable.

(The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.)

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**To apply, send a resume and letter to**

Bob Lamm, BNNLive Studio Manager, [blamm@bnntv.org](mailto:blamm@bnntv.org), or c/o BNN, 8 Park Plaza, Suite 2240, Boston, MA 02116.