



Boston Neighborhood Network
8 Park Plaza, Suite 2240
Boston, MA 02116
Phone (617) 720-2113
Fax (617) 720-3781

BNN-TV INTERNSHIP DESCRIPTION

All BNN Internships are unpaid

Job Title: Television Graphics Designer

Dept.: BNN*Live*

Supervised by: BNN*Live* Studio Manager

Hours per week: P/T 10 – 20 hrs/wk

Job grade level: Intern

Job Description Summary: BNN*Live*, Boston Cable Channel 9, produces up to 14 live programs per day. We're redoing our look! We're making new graphics for all our shows, redoing our in-between program snippets and station ID materials. We're looking for graphics interns to assist with this effort. Interns will work with the graphic designer to create the new station branding and identity.

Principal Responsibilities:

- Help staff and producers to come up with ideas for graphics.
- Help assemble materials.
- Help execute artwork..

General Job Requirements: Must help maintain friendly, consistent, non-discriminatory atmosphere in the workplace. Must communicate well with BNN staff. Must communicate well with diverse membership. Must be accurate and thorough. Must be able to set priorities and perform tasks in a timely fashion.

Qualification Requirements: Knowledge of Photoshop, some experience with video production packages such as After Effects, Final Cut Pro, or television production experience helpful but not required.

Education and/or Experience: Some art school or classes probably very helpful. Bring some samples of your work to the interview if you can. (Or send them with your application.)

Language Skills: Strong relational skills. Ability to work with diverse staff and community.

Technical Skills: Good graphic design sense.

Computer Skills: Photoshop, other applications as appropriate.

Physical Demands: Light lifting and typing.

(The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.)

Hours: Afternoons and evening, Monday - Fri. Minimum of 10 hours/week

Supervisor: BNN*Live!* Studio Manager

For more information and to apply, contact

Bob Lamm, BNN*Live* Studio Manager at blamm@bnntv.org or at:
BNN TV
8 Park Plaza, Suite 2240
Boston, MA 02116
or fax to 617-720-3781